

<b>ID:</b> 1/2018. CGV-UT	<b>Subject: FERRO ELECTRONICS Kft. Data Protection Statement to Suppliers and Partners</b>		<b>Entry into force:</b> 01/07/2018
	<b>Pages:</b> 3	<b>Issued:</b> 01/07/2018	

## Data Protection Statement to Suppliers and Partners

In this present Data Protection Statement (hereinafter referred to as the „**Statement**”) **FERRO ELECTRONICS Termelő és Szolgáltató Kft.** (hereinafter referred to as “**FERRO ELECTRONICS**”) informs his partners about how the partners’ personal data coming to his knowledge is processed.

**Personal data:** Any data that may be associated with the data subject – in particular the name, telephone number, e-mail address, telefax number, as well as one or more piece of information concerning the physical, physiological, mental, economic, cultural or social identity of the data subject together with any conclusion that may be drawn from such data relating to the data subject (hereinafter referred to as: „**Personal data**”).

This present Statement refers to the employees and subcontractors of the partner providing services to or supplying FERRO ELECTRONICS as a natural or legal person.

### 1 Identification and availabilities of FERRO ELECTRONICS and his data protection officer:

FERRO ELECTRONICS Termelő és Szolgáltató Korlátolt Felelősségű Társaság, registered office: 1047 Budapest, Fóti út 56.; company registration number: 01-09-676494; e-mail: [info@ferroelectronics.hu](mailto:info@ferroelectronics.hu)

Data protection officer:

**Andrea Mórócz,** address: 1047 Budapest, Fóti út 56., tel.: +36-1-2331477 ; e-mail: [morocza@ferroelectronics.hu](mailto:morocza@ferroelectronics.hu)

### 2 The purpose of data processing, the scope of personal data processed, the legal basis for data processing

#### 2.1 The scope of the personal data processed and the purpose of processing

FERRO ELECTRONICS processes the personal data of his partners according to the following objectives and scope:

Data connected to business relationships: (name of the contact person, function, business e-mail address and business phone number of the contact person, place or department in the organisational unit of the partner; the following information is required for purposes closely related to the operation of FERRO ELECTRONICS:

- (1) personal communication via e-mail, telephone or otherwise;
- (2) management of customer / supplier relations and contracts (including the organisation of air transportation, land and sea shipments);
- (3) enterprise resource planning, together with the scope of demand for the products and the acquisition of goods;
- (4) processing and confirmation of orders;
- (5) payment and invoicing, as well as business accounting;
- (6) collecting business information (business planning and reporting) and **quality assurance**;
- (7) stockpile- supplier inventory management;
- (8) product planning and product development, partner-specific product optimisation
- (9) product repair within and over the warranty period

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## **2.2 The legal bases of FERRO ELECTRONICS for processing the personal data of his partners**

Article 6 (1) (f) of Regulation (EU) 2016/679 on the protection of natural persons with regard to the processing of personal data (General Data Protection Regulation), which entitles FERRO ELECTRONICS to process personal data for the purposes of his legitimate interests. In case the partner is a private individual, then the legal basis shall be Article 6 (1) (b) of the GDPR, that is processing of personal data by FERRO ELECTRONICS is necessary for the performance of the contract.

## **2.3 Do you have to provide personal data to FERRO ELECTRONICS?**

The provision of personal data is not a statutory obligation, but a contract may assign a contact person. This means that the partner has no general obligation to provide his personal data, but the contract between the parties may contain the personal contact details of the contact person in Point 2.1 therein within the scope of defining customer relationship data.

If the partners fail to provide their personal data to FERRO ELECTRONICS, the result is that FERRO ELECTRONICS cannot communicate with them, which leads to a tedious business relationship.

## **2.4 Does FERRO ELECTRONICS make automatic decisions concerning his partners' personal data?**

FERRO ELECTRONICS does not make automatic decisions and does not create profiles for its partners, either.

## **2.5 FERRO ELECTRONICS obtains the personal data of his partners from the following sources:**

Mostly it is received from the partners. It is also possible, however, that the customer contact data described in point 2.1 is forwarded to FERRO ELECTRONICS via the following routes: from other employees of the partner (e.g. during the contact person's illness or paid leave, during his substitution, or via other forwarded e-mails that include contact details of the partner's contact information that are sent from EU countries and non-EU countries depending on the sender or recipient).

## **2.6 FERRO ELECTRONICS shall retain the customer contact data of his partners according to the following:**

The retention time of personal data depends on the specific purpose of processing personal data and on the particular transaction in which personal data were processed by FERRO ELECTRONICS. According to the criteria used to determine the retention period to be used, FERRO ELECTRONICS shall retain personal data as per Point 2.1 above as long it is necessary for the specific purpose (e.g. review of ongoing transactions and previous business events; exploration of development details of previous transactions; exploring the production details of earlier transactions, exploring the quality assurance details of earlier transactions, exploring the production performance details of earlier transactions, etc.) in order to maintain a business relationship with the partners as long as required by applicable sectoral legislation.

## **3 The rights of the partners of FERRO ELECTRONICS concerning the processing of their personal data:**

### **4 Partners shall be entitled to exercise the following rights:**

- access to personal data; FERRO ELECTRONICS shall inform its partners about the personal data processed by him;
- rectification personal data; partners may require the rectification of incorrectly processed personal data;
- erasure personal data; in case processing the personal data is no longer justified in order to achieve the objectives and legitimate interests, which were the very reasons why FERRO ELECTRONICS controlled, processed and collected such data, the partner may request the erasure of his personal data;

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- restriction of processing personal data; the partner may request the restriction of processing his personal data [e.g.: during the internal investigation into the need to rectify personal data];
- the right to data portability: the partner may request his business connection data to be delivered to a third party or to himself.

In case the processing of the partner's personal data is based on informed consent, then the partner shall be entitled to withdraw his related consent, but such withdrawal shall not render any data processing unlawful that was carried out based on the partner's consent before the withdrawal thereof.

The exercise of any of the aforementioned rights may be subject to legal preconditions, and may, in certain circumstances restrict the partner's rights in particular as a result of the legal exceptions stipulated by Articles 17 (3) and 22 (2) of the GDPR.

Impairment of a right or the imminent threat thereof may be brought before the National Authority for Data Protection and Freedom of Information (1125 Budapest, Szilágyi Erzsébet fasor 22/C.). If you do not agree with the decision of the Association in connection with the processing of your personal data, you may bring proceedings before the court within 30 days following the communication of the related decision.

Budapest, July 01, 2018

Gyöngyi Derksen / General Manager

FERRO ELECTRONICS Kft.